

Portage County Board of Developmental Disabilities

2606 Brady Lake Road
Ravenna, Ohio 44266

**January 18, 2017
Regular Meeting
Dennis M. Coble Administration Building**

MINUTES

President Ralph Kletzien called the regular meeting to order at 5:09pm.

Board Members present by Roll Call:

John Gargan, Ralph Kletzien, Cheri Michael, Timothy Moran, Michelle Sahr

A quorum is present.

Administrative Staff Present (absences noted by Superintendent)

O. Nagi, Supt, G. Brown, M. Condos, D. Cotton, J. Kreiner, L. Leslie, J. Nichols, B. Puleo,
G. Slapnicker, G. Smith, , , T. Torch, J. Vennetti

Excused: K. Smith, K. Sumwalt, J. Weaver

Guests present: Vickie Kline, Portage County Commissioner; Jim Chandler, grandparent;
Sandra Craft, Parent Mentor Southeast School District; Bonnie Taylor, Robin
Howard, parent/Parent Mentor, Field School District; Michelle Miller, parent;
Ron Habowski, ESQ., Labor Consultant
Staff: M. Beichler; L. Buchanan; L. Cope; L. Enders; D. Lemasters; C. West

Motion to Excuse Board Member(s): Kelly Butler

Motion by T. Moran

Second by C. Michael

Motion carried by voice vote

Public Comment: Robin Howard, parent, request the contract with Family and Community Services for Early Intervention Services be rescinded; asked the Board to re-consider the Superintendent's 2.5% pay increase; requested list of providers noted in the Benchmark Report

Adopted a motion to approve minutes from December 21, 2016, Regular Meetings

Motion by C. Michael

Second by T. Moran

Motion carried by voice vote; with abstention from Ms. Sahr

Motioned to approve the agenda for January 18, 2017 as presented at table.

Motion by T. Moran
Second by J. Gargan
Motion carried by voice vote

Contracts approved by Superintendent per Policy 2.01 Section 6: *purchases necessary to meet operations needs not in excess of the competitive bidding limit set by §307.86 of the ORC*

- 1. no contracts approved to date

Motion for the Ratification of the December 2016 Invoice Payments as authorized by the Superintendent

Motion by T. Moran
Second by C. Michael
Motion carried by voice vote; with abstention from Ms. Sahr

Motion for the Acceptance of the December 31, 2016 Financial Report

Motion by J. Gargan
Second by T. Moran
Motion carried by voice vote

Motioned to approve Resolution 17-01-01 Acceptance of Gifts, Memorials, Grants, and Donations for the Month of December 2016 in the amount of \$457.50

RESOLUTION 17-01-01

ACCEPTANCE OF GIFTS, MEMORIALS, GRANTS, AND DONATIONS FOR THE MONTH OF DECEMBER 2016

WHEREAS, the Portage County Board of Developmental Disabilities has received, gifts, memorials, grants and donations during the month of December 2016 as specified below: and

To:	From:	
Happy Day School	Portage County Clerk of Courts- Employees Fundraiser 'Jean Fund'	200.00
	Clay & Diana Hameister in the names of their children in lieu of family buying Christmas presents for each other	150.00

Happy Day School/ Early Intervention	Hunter Madison-Crestwood School Student organized a <i>Down Syndrome Awareness</i> Fund Raiser of blue and yellow bracelets in honor of her sister	107.50
Total		457.50

WHEREAS, Board Policy 1.17 requires that all gifts, memorials and donations valued at more than twenty-five dollars (\$25.00) be reported to the Board at each regular meeting; and

WHEREAS, Policy 1.17 further requires the Board to accept or reject such gifts, memorials, donations, and grants by resolution with a roll call; now; therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities accepts with appreciation the aforementioned named gifts, memorials, grants and donations

Submitted by: Omar Nagi, Superintendent, & Diane Cotton, Director Business Management

The resolution was moved by **Cheri Michael** seconded by **Timothy Moran**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	excused	John Gargan,	aye
Cheri Michael,	aye	Timothy Moran,	aye
Michelle Sahr,	aye	Ralph Kletzien,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 18, 2017**, and an accurate copy of said resolution may be located in the official minutes of the Board.



 Beverly Puleo, Assistant to the Superintendent

Motioned to approve Resolution 17-01-02 Participation in the Ohio Department of Transportation Cooperative Purchasing Program; no fee to belong

RESOLUTION 17-01-02

**PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION
COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation (hereinafter referred to as the “Department”) for the purchase of machinery, material, supplies or other articles; and

THEREFORE, Be it ordained by the Portage County Board of Developmental Disabilities (hereinafter referred to as the “Board”):

SECTION 1

The Board Superintendent hereby requests authority in the name of the Board, to participate in the Department’s contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

SECTION 2

That the Board Superintendent is hereby authorized to agree in the name of the Board to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3

The Board Superintendent is hereby authorized to agree in the name of the Board to directly pay vendors, under each such contract of the Department in which the Board participates for items it receives pursuant to the contract.

SECTION 4

That the Board agrees to hold the Director of Transportation and the Department harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01 (B).

Submitted by: Omar Nagi, Superintendent; Jennifer Weaver, Transportation Supervisor; and Diane Cotton, Director of Business Management,

The resolution was moved by **Timothy Moran** and seconded by **John Gargan**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The foregoing motion having been put to a roll call vote, the results of which is as follows:

Kelly Butler, excused

John Gargan, aye

Cheri Michael, aye
Michelle Sahr, aye

Timothy Moran, aye
Ralph Kletzien, aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **January 18, 2017**, and an accurate copy of said resolution may be located in the official minutes of the Board.


Beverly Puleo, Assistant to the Superintendent

Motioned to approved Resolution 17-01-03 Membership in the Community, University, & Education (CUE) Cooperative Purchasing Association with the membership fee in the amount of \$200.00

RESOLUTION 17-01-03

**MEMBERSHIP IN THE COMMUNITY, UNIVERSITY, & EDUCATION (CUE)
COOPERATIVE PURCHASING ASSOCIATION**

WHEREAS, the Board desires to continue the annual membership in the Community, University, & Education Purchasing Association (CUE) for the purpose of cooperative purchasing; and therefore be it

RESOLVED, the Board authorizes continued membership in the CUE for the term January 1, 2017 through December 31, 2017 at a cost of two hundred dollars (\$200.00); be it further

RESOLVED, the Superintendent is authorized to take any and all action to carry out this resolution.

Submitted by: Omar Nagi, Superintendent and Diane Cotton, Director of Business Management.

The resolution was moved by **Cheri Michael** and seconded by **Timothy Moran**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

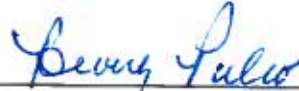
The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler, excused
Cheri Michael, aye
Michelle Sahr, aye

John Gargan, aye
Timothy Moran, aye
Ralph Kletzien, aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 18, 2017**, and an accurate copy of said resolution may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motioned to approve Resolution 17-01-04 Approval of Collective Bargaining Agreement with the Portage County Educators' Association for Developmentally Disabled Unit A for the period September 1, 2016 through August 31, 2019; Superintendent Nagi recognized the Union for their cooperation in the settlement of the agreement.

RESOLUTION 17-01-04**APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH THE PORTAGE COUNTY EDUCATORS' ASSOCIATION FOR DEVELOPMENTALLY DISABLED UNIT A FOR THE PERIOD SEPTEMBER 1, 2016 THROUGH AUGUST 31, 2019**

- WHEREAS, the collective bargaining agreement (hereinafter referred to as the CBA) between the Portage County Board of Developmental Disabilities (hereinafter referred to as the Board) and the Portage County Educators' Association for the Developmentally Disabled Unit A (hereinafter referred to as Unit A) expired on August 31, 2015; and
- WHEREAS, negotiations for a successor CBA began April 7, 2015 and resulted in a 'tentative agreement' for a successor CBA for the period September 1, 2016 through August 31, 2019 to include the following: Unit A covered employees to receive a retroactive 1.0% increase to wage indexes effective September 1, 2016; 1.0% increase to wage indexes effective September 1, 2017; and 1.0% increase to wage indexes effective September 1, 2018 with usual Step increase September 1, 2016-August 31, 2017 and no Step increase September 1, 2017-August 31, 2018 as well as September 1, 2018-August 31, 2019; the elimination of attendance bonus language; Health insurance deductible payments to increase from \$100 to \$250 effective April 1, 2017 and employee share of premium payment increases over the three year period beginning April 1, 2017 at 7%, 9% effective September 1, 2017 and 11% effective September 1, 2018; and other miscellaneous administrative changes; and
- WHEREAS, the aforementioned 'tentative agreement' for a successor CBA was ratified by the Unit A general membership on January 5, 2017, and
- WHEREAS, the Board's negotiations team consisting of Board Labor Attorney Mr. Habowski; Superintendent Nagi; Directors Leslie and Kreiner herein recommend approval of this 'tentative agreement' as described in this Resolution; now therefore be it

RESOLVED, that the Board herein approves the 'tentative agreement' for a CBA between itself and Unit A as described in this Resolution; and be it further

RESOLVED, that the Board herein directs the Superintendent to submit resulting CBA to the Portage County Commissioners requesting their action on the CBA for the period September 1, 2016 through August 31, 2019; and be it further

RESOLVED, that the Superintendent and his/her designees are further authorized to take any and all actions necessary to implement the resulting CBA.

Submitted by: Ronald J. Habowski, Board Labor Attorney; Omar Nagi, Superintendent; Lynn Leslie, Director of Human Resources, and Jan Kreiner, Director of Children's Services.

The resolution was moved by **John Gargan** and seconded by **Timothy Moran**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	excused	John Gargan,	aye
Cheri Michael,	aye	Timothy Moran,	aye
Michelle Sahr,	aye	Ralph Kletzien,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 18, 2017**, and an accurate copy of said resolution may be located in the official minutes of the Board.

Beverly Puleo
Beverly Puleo, Assistant to the Superintendent

Motioned to approve Resolution 17-01-05 Approval Of Collective Bargaining Agreement with The Ohio Association Of Public School for the period January 1, 2017 through December 31, 2018; Superintendent Nagi recognized OAPSE for reaching a settlement in one bargaining session.

RESOLUTION 17-01-05

APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES LOCAL 044 FOR THE PERIOD JANUARY 1, 2017 THROUGH DECEMBER 31, 2018

WHEREAS, the collective bargaining agreement (hereinafter CBA) between the Portage County Board of Developmental Disabilities (hereinafter Board) and the Ohio Association of Public School Employees Local 044 (hereinafter OAPSE Local 044) expired on December 31, 2016, and

WHEREAS, the OAPSE Local 044 and Board negotiation teams reached tentative agreement on a new two-year CBA on December 19, 2016; and

WHEREAS, the Superintendent has received notification that the OAPSE Local 044 membership ratified the tentative CBA on January 9, 2017; and

WHEREAS, negotiations for a successor CBA began in December 19, 2017 and resulted in a 'tentative agreement' which provides that the terms and conditions of the current CBA will 'roll over' into a successor CBA for the period January 1, 2017 through December 31, 2018 with the following exceptions: that OAPSE covered employees receive a fifty cent (.50) per hour wage increase effective September 1, 2017 a fifty cent (.50) per hour wage increase effective September 1, 2018; Step increase as usual, January 1, 2017–December 31, 2018; Health insurance deductible payments are increased from \$100 to \$250 effective April 1, 2017 and employee share of premium payment increase to 9% effective September 1, 2017 and 11% effective September 1, 2018, miscellaneous administrative changes; and

WHEREAS, the Superintendent, the Director of Human Resources, the Supervisor of Transportation Services, and the Board's Labor Consultant Attorney Ronald Habowski herein recommend approval of the two-year CBA with OAPSE Local 044 as presented at this regular meeting on January 18, 2017; now therefore be it

RESOLVED, that the Board hereby approves the CBA between OAPSE Local 044 and the Board for the period January 1, 2017 through December 31, 2018; and be it further

RESOLVED that the Board herein directs the Superintendent to submit this CBA to the Portage County Commissioners requesting their action on the CBA for the period January 1, 2017 through December 31, 2018; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this CBA.

Submitted by: Omar Nagi, Superintendent; Lynn Leslie, Director of Human Resources; Jennifer Weaver, Supervisor Transportation Services, and Ronald J. Habowski, Esq., Board Labor Consultant.

The resolution was moved by **Timothy Moran** and seconded by **John Gargan**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio

Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	excused	John Gargan,	aye
Cheri Michael,	aye	Timothy Moran,	aye
Michelle Sahr,	aye	Ralph Kletzien,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **January 18, 2017**, and an accurate copy of said resolution may be located in the official minutes of the Board.



 Beverly Puleo, Assistant to the Superintendent

Board President Kletzien extended a Thank you to the negotiating teams, staff and Mr. Habowski for the resolution and settlement of both agreements.

Approve Proclamation Knights of Columbus Proclamation to recognize twenty-seven (27) years of sponsoring Special Olympics Bowling—*scheduled for Saturday, February 11, 2017*

PROCLAMATION OF APPRECIATION

WHEREAS, Portage County Chapter Knights of Columbus member councils have dedicated time, energy, and commitment for twenty-seven years of bowling recreation and to provide individuals the opportunity to socialize with the community; and

WHEREAS, individual achievement and recognition is achieved by this bowling event; and

WHEREAS, the Portage County Board of Developmental Disabilities extends sincere appreciation and thank you to:

- Aurora Council #14186
- Garrettsville St. Ambrose Council #11801
- Kent Council #1411
- Mantua Council #3766
- Newman Center #15312
- Randolph St. Joseph Council #2039
- Ravenna Council #1417
- Rootstown St. Peter’s Council #5173
- Streetsboro Council #4571
- Windham St. Andrew’s Council #4431

Who have given of themselves to provide the opportunity for individuals to participate in the Special Olympics Bowling Invitational; and therefore be it

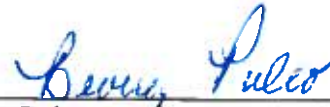
RESOLVED, the Portage County Board of Developmental Disabilities appreciates, commends, and recognizes each of the named Councils, thanking each chapter for the opportunity to participate in the Annual Special Olympics Bowling Invitational.

Kelly Butler
Ralph Kletzien
Timothy Moran

John Gargan
Cheri Michael
Michelle Sahr

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held January 18, 2017 and an accurate copy of said proclamation may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Superintendent Nagi mention the *Free Throw Contest* held January 14, 2017 was well attended with sixteen (16) different categories for the participants to show off their skills. The event was a 40th Anniversary for the Knights of Columbus.

President Kletzien noted that the KSU Basketball participation by our Special Olympics teams was a great event.

No committee reports for the month.

Reviewed December 2016 Management Reports—Gary Slapnicker HIPAA and Information Technology Manager, reviewed Technology report—new passwords were given to Board Members for 2017; Early Intervention Staff are recording children in their natural environments as part of the Person Centered Planning model; the recordings may be used by the child's team for evaluations; storage devices have been installed to meet the video needs of the model and to ensure HIPAA Compliance while minimizing risk to the Board; Jan Kreiner, Director of Education and Child Development, reviewed Inclusion Opportunities/Events for September through December that involved participation by students and the community.

Reviewed December 2016 Personnel Report:

Recap of Personnel Actions for December 2016:

- As of December 31, 2016, there were 161 employees including nine (9) intermittent positions and five (5) vacancies.
- There are three (3) permanent Part-Time employees assigned in Adults Services—one (1) employee is also permanent Part-Time in Transportation and counted there

Positions Added/Abolished:**Abolished:**

Registered Service Specialist, 240 days, 7 hrs/day, (Adult Services)

Job Postings/Vacancies

Account Clerk I, 240 days, 8 hrs/day (Transportation), vacant August 25, 2016, posted August 17-31, 2016, Vacant

Director of Adult Services, 260/261/262 days, 8 hrs/day (Adult Services), vacant October 28, 2016, posted September 22-October 7, 2016, Vacant

Vehicle Operator w/CDL, 240 days, 4 hrs/day-*Permanent Substitute* (Transportation), vacant November 30, 2016, posted November 15-23, 2016, Filled December 5, 2016

Maintenance Repair Worker, 260/261/262 days, 8 hrs/day (Maintenance), vacant November 30, 2016, posted November 16-December 2, 2016, Vacant

Supplemental Positions:**New Hires:****Promotions/Transfers**

Jennifer Lambert Vehicle Operator w/CDL, 240 days, 4 hrs/day to Vehicle Operator w/CDL Permanent Substitute (Transportation), effective December 5, 2016

Reclassifications**Additional Assignments:****Supplemental Agreements:****Separations:**

Fred White Substitute Vehicle Operator w/CDL (Transportation), effective December 31, 2016

Retirements:

Bonnie Taylor Registered Service Specialist, 240 days, 7 hrs/day, (Adult Services), effective December 31, 2016

Reviewed December 2016 Enrollment Report with enrollment 943 beneficiaries for the month of November representing an increase of eighteen (18) and a decrease of eighteen (18) beneficiaries from November 2016

The Superintendent reported on the following:

- **Board Member Appointment:** The commissioners are working on the final appointment to the Portage County DD Board. The candidate must a family member of a person eligible for and or receiving Adult Services. The term is 4 years and starts January 2017.
- **Happy Day Task Force:** The Commissioners have contracted mediator services with Mr. Rob Stein to assist with the discussions of the Happy Day Task Force. Mr. Stein met with the Treasurers of the December 6th. He has been meeting with many different levels of stakeholders during this process. He is reporting back to the commissioners his impressions of the conversations with stakeholders.

- **Transition Committee:** Letter drafted and sent out to families receiving services at Portage Industries on January 9. Sent out *One Call Now* today and will post on website, Facebook and Twitter. Will send workshop and transportation staff a memo encouraging participation on committee to help discuss and make recommendations for transition. Would like to see Families receiving workshop services, Phil Miller from P.I. Inc., Agency Private Provider, agency Transportation provider, a staff from transportation and workshop, two Board members, Director of Adult Services and myself on the committee. Will continue to share request to participate in committee. We are asking for a brief description of interest to participate by email or letter to Gary Smith by January 30.
- **Presentations for Family/Community Awareness:** On January 25 Jessica Dragar, Public Affairs Liaison, from the Ohio Treasurers office will present on the newly created STABLE Account. Permits people with disabilities and their families to save up to \$14,000 per year without jeopardizing Medicaid and Social Security benefits. PCBDD Administration Board room at 5pm. Eventbrite is reservation program we are using for attendance.
- **February 22 Portage Industries Inc. and PCBDD** will host a Work Force Innovations Opportunities Act information session for students preparing for graduation this spring.
- **50th Anniversary of DD Board System this year:** We are celebrating the 50th anniversary of the legal creation of the Ohio County Board of DD system. The OACB, Ohio Association of County Boards, is working on a communication campaign to share with all 88 boards to promote this milestone. We will share and promote this anniversary campaign throughout the year. We will also plan our local events, community activities and share important success stories.
- **Benchmarks sent to DODD:** Submitted our end of year benchmarks to DODD at the beginning of January. Set goal of 20% combined reduction of waiver services in transportation and workshop services. We ended the year with a 45% combined reduction in both areas from October 2015 through December 2017.
- **Director of Adult Services Interviews:** We have reposted this position through the end of the month. Will select candidates and conduct interviews following the posting period.
- **Conceal Carry Law Changed:** The carrying a concealed weapon laws changed for people with a CCW license. Cannot prohibit a CCW licensed person from having a weapon locked in their vehicles on public or school grounds. We will consult with the Portage County Prosecutors office and Commissioners on this topic and policy needs.

The President announced the Regular Board Meeting is Wednesday, February 15, 2017, 5:00pm at the Dennis M. Coble Administration Building

At 6:12pm, the Board entered Executive Session in the Board

Motion by T. Moran
Second by C. Michael

For the following identified reason:

- (x) To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual;
indicate reason: compensation of a public employee
- () To consider the purchase of public property or the sale of property at competitive

bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

- () Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or intimate court action;
- () Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- () Matters required to be kept confidential by federal law or rules or state statutes.
- () Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public boy of public office.

The aforesaid motion having been put to a roll call vote, the results of which were as follows:

NOT VOTING	PRESENT		BOARD MEMBERS
	YES	NO	
(x)	()	()	KELLY BUTLER
()	(x)	()	JOHN GARGAN JR
()	(x)	()	RALPH KLETZIEN
()	(x)	()	CHERI MICHAEL
()	(x)	()	TIMOTHY MORAN
()	(x)	()	MICHELLE SAHR

Motion to adjourn executive session at 7:17pm

Motion by T. Moran

Second by M. Sahr

Motion carried by roll call vote as follows: Kelly Butler, excused, John Gargan, Jr., aye, Ralph Kletzien, aye, Timothy Moran, aye, Cheri Michael, aye, Michelle Sahr, aye.

Motion to return to open session 7:18pm

Motion by T. Moran

Second by C. Michael

Motion carried.

No action from Executive Session.

I N F O R M A T I O N

Saturday, January 14, 2017	Knights Of Columbus Basketball Shoot-Out, Happy Day School, 11:00-am -2:00pm
Monday, January 16, 2017	MLK Birthday- Agency Closed
Tuesdays, January 17, 24, 31	February 7, 14, 21, 28, 2017
Friday, January 20, 2017	Board Eligible Family Swim, Happy Day School. 6:00-7:30pm Adult Services Dance, Happy Day School, Country Theme & Circulators to instruct Square Dancing
Wednesday, January 25, 2017	Stable Account Presentation, Board Office. 6:00-8:00pm
Friday, February 10, 2017	Genetics Outreach Clinic, Happy Day School. 9:00am-3:00pm
Saturday, February 11, 2017	Special Olympics Bowling, Bill White's Twin Star Lanes
Monday, February 13, 2017	Parent Council Meeting, 6:00pm, Portage Industries
Monday, February 20, 2017	Children's Services, In-service, no school for all students

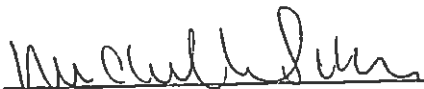
Respectfully Submitted,



Beverly Puleo, Assistant to the Superintendent



Ralph Kletzien, President



Michelle Sahr, Secretary