

Portage County Board of Developmental Disabilities
2606 Brady Lake Road
Ravenna, Ohio 44266

ANNUAL ORGANIZATION MEETING MINUTES
JANUARY 20, 2016
Dennis M. Coble Administration Building
5:00 P.M.

Tim Moran, 2015 President, called the organization meeting to order at 5:03 p.m.

Board Members present by roll call: K. Butler, T. Cochran, J. Gargan, R. Kletzien, C. Michael, T. Moran, J. Schmidlin.

Mr. Moran noted no new Board members appointment(s) for 2016 per policy 1.03

ELECTION OF OFFICERS

Nominations

1. **President** Cheri Michael
 Motion by Ralph Kletzien
 Second by Jeanne Schmidlin
 Motion carried

2. **Vice-President** Ralph Kletzien
 Motion by Kelly Butler
 Second by John Gargan
 Motion carried.

3. **Secretary** Kelly Butler
 Motion by Ralph Kletzien
 Second by Jeanne Schmidlin
 Motion carried.

The Board recognized Timothy Moran, for his service as the 2015 Board President with a presentation of a commemorative gavel

Motioned to establish regular meeting dates and times as:

- Third Wednesday, 5:00 p.m. at the Dennis M. Coble Administration Building
- No scheduled meeting for July 2016
- Meeting date, time, location, is subject to change and notice placed in the Record Courier, website, and *Expressions* newsletter.

Motion by Ralph Kletzien
Second by Thomas Cochran
Motion carried.

2016 ETHICS COMMITTEE APPOINTMENTS by 2016 President, Cheri Michael, as follows:

Chair: Tim Moran
Member: Ralph Kletzien
Member: John Gargan

2016 COMMITTEE APPOINTMENTS by 2016 President, Cheri Michael, as follows:

1. FINANCE/HUMAN RESOURCES

Chair: Tom Cochran
 Member: Jeanne Schmidlin
 Member: Kelly Butler

2. PROGRAM/POLICY/RESIDENTIAL

Chair: Jeanne Schmidlin
 Member: Tim Moran
 Member: Ralph Kletzien

3. TRANSPORTATION/FACILITY

Chair: John Gargan
 Member: Kelly Butler
 Member: Tom Cochran

4. ADMINISTRATIVE RESOLUTION OF COMPLAINTS

(will only meet upon a beneficiary appeal) As per Policy 4.49

Chair: Kelly Butler
 Member: Ralph Kletzien
 Member: Tim Moran

Board Members discussed dates and times of the required four (4) hours of in-services with the consensus as follows: DODD required Webinars:

1. March 9, 2016, 12:00-1:00pm—*State Data Review: Director Martin will review county-level data from across the state, with a special focus on how data can be used to inform policy and funding decision at both the state and local levels.*
2. June 7, 2016, 12:00-1:00pm—*Field Notes: Key Initiatives of the Department from the perspective of individuals, families and other key stakeholders.*
3. The other required two (2) hours/topic will be at the discretion of the Board and Superintendent

The President asked for a motion for adjournment at 5:08pm

Motion by Jeanne Schmidlin
 Second by Thomas Cochran
 Motion carried.

Respectfully submitted:



Beverly Puleo, Assistant to the Superintendent



Cheri Michael, President



Kelly Butler, Secretary